



Attention Payoff Department

**Re: Payoff Request—  
Mortgagor:**

**Mortgage No.:  
Premises:**

**Anticipated Closing Date:**

Dear Sir or Madam:

Please be advised that our clients wish to satisfy the above referenced mortgage. Kindly forward us a Satisfaction letter.

If your mortgage is a participation/equity source loan, kindly confirm that the assets of said loan are frozen upon your receipt of this letter.

Very truly yours,

cc: